



1 September 2023

Chairperson: Councillor J Lavery BEM

Vice Chairperson: Councillor T Mitchell

Aldermen: J Baird, A G Ewart MBE, M Gregg, A Grehan, M Guy and S P Porter

Councillors: P Burke, K Dickson, J Gallen, U Mackin, A Martin, C McCready, N Parker

Ex-Officio: The Right Worshipful the Mayor, Councillor A Gowan
Deputy Mayor, Councillor G McCleave

Notice Of Meeting

A meeting of the Regeneration and Growth Committee will take place on **Thursday, 7th September 2023 at 6:00 pm** in the **Council Chamber and Remote Locations** for the transaction of business on the undernoted agenda.

DAVID BURNS
Chief Executive
Lisburn & Castlereagh City Council

Agenda

1.0 Apologies

2.0 Declarations of Members' Interests

(i) Conflict of Interest on any matter before the meeting (Members to confirm the specific item)

(ii) Pecuniary and Non-Pecuniary Interest (Members to complete the Disclosure of Interest Form)

3.0 Report of Head of Economic Development

3.1 Labour Market Partnership Funding Contract 2023/2024 (FOR DECISION)

[1. LMP Action Plan 2023-24 \(003\).pdf](#) Page 1

[Appendix 1 - Action Plan Summary.pdf](#) Page 4

3.2 International Events - Request for Support (FOR DECISION)

[2. International Events.pdf](#) Page 17

[Appendix 2 - summary information.pdf](#) Page 20

3.3 Balmoral Show - Council Representation (FOR DECISION)

[3. Balmoral Show.pdf](#) Page 22

[Appendix 3a - Royal Hillsborough and Historic Moira Evaluation at Balmor....pdf](#) Page 25

[Appendix 3b - Food and Drink evaluation at 2023 Balmoral Show v3.pdf](#) Page 27

REPORT OF THE HEAD OF PLANNING & CAPITAL DEVELOPMENT

3.4 All-Island Strategic Rail Review – Public Consultation of SEA including publication of draft Final Report (FOR DECISION)

[4. All-Island Strategic Rail Network Review \(003\).pdf](#) Page 29

[Appendix 4 - LCCC response to All-Island Strategic Rail Review Consultat...pdf](#) Page 32

4.0 Confidential Report of Director of Regeneration & Growth

4.1 Financial Appraisal for Welding & Fabrication Services Contract (Annually Renewable) (FOR DECISION)

Information relating to the financial or business affairs of any particular person (including the Council holding that information)

1Confid Financial Appraisal Welding and Fabrication Services Contract.pdf **Page 34**

Redacted Appendix 1Confid Financial_Appraisal_Welding Contract_Final.pdf **Page 36**

4.2 Draft Heads of Terms relating to Lease for Laurelhill Community College 4G Pitch Development (FOR DECISION)

Information relating to the financial or business affairs of any particular person (including the Council holding that information)

Redacted 2Confid HOT for lease at Laurelhill Community College pitch.pdf **Page 40**

Appendix 2a Redacted Laurelhill - Heads of Term V6 - 07.08.23.pdf **Page 42**

Redacted Appendix 2b 15 - 2003 Licence updated (002)_Redacted.pdf **Page 47**

4.3 Hillsborough Fort Guard Uniforms (FOR DECISION)

Information relating to the financial or business affairs of any particular person (including the Council holding that information)

3Confid Hillsborough Fort Guard - uniforms.pdf **Not included**

5.0 Any Other Business



Committee:	Regeneration and Growth
Date:	7 September 2023
Report from:	Head of Economic Development

Item for:	Decision
Subject:	Labour Market Partnership Funding Contract 2023-2024

1.0	<p><u>Background</u></p> <ol style="list-style-type: none"> 1. The Council has been working with the Lisburn and Castlereagh Labour Market Partnership in the design and development of a year 2 Action Plan in order to secure funding from the Department for Communities (DfC) for the current financial year. The Action Plan was presented by officers to the Regional Labour Market Partnership for Northern Ireland on 25 July 2023 and subsequently approved by DfC. 2. The optimal budget for Programme Delivery detailed in the approved plan is £460,394.49 (based on a NI wide allocation of £7m). This budget provides for the delivery and implementation of three strategic priorities set out in the Action Plan. 3. The Letter of Offer was issued on 28th July 2023. The letter of offer is based on a reduced NI wide allocation of £5.5m, which equates to a total budget of £361,738.53 for the current financial year, leaving a deficit of circa £99K. 4. The outputs of the Labour Market Partnership provide for a key aspect of the Council’s current Performance Improvement Plan, as well as our statutory obligations around job creation. <p><u>Key Issues</u></p> <ol style="list-style-type: none"> 1. A summary of the strategic programmes approved by DfC as part of this funding offer is appended to this report. The offer represents a shortfall when compared with the total projected programme costs as listed in the 2023/24 Action Plan. 2. Within the current budget, the Council has a funding allocation in the sum of £100,000, which is coded for employability and skills initiatives. This allocation was maintained in the budget estimates as potential match funding for City Deal and 3rd party UK Shared Prosperity Funded projects. 3. Given that it has now been confirmed there is no such match funding requirement in the current financial year, it is proposed to re-allocate this funding to cover the Labour Market Partnership Action Plan shortfall. 4. In parallel to this process the Council is also working with local government colleagues to bring forward the new 11-Council Entrepreneurship Support Service which will be funded by the UK Shared Prosperity Fund.
-----	---

5. At this time no Letter of Offer has been received from the Department for Levelling Up, Housing and Communities and the current Go For It initiative is set to finish at the end of September 2023, so it is possible that an interim programme may have to be established to bridge the gap between the two funded programmes in order to maintain delivery of the Council's statutory jobs target.
6. It is proposed therefore that the Council agrees to the establishment of an interim programme if deemed necessary and that this initiative is funded and limited to the capacity from within the current Economic Development 2023/24 budget allocation. It is anticipated that the indicative cost of the interim programme would be in the region of £30,000.
7. It should be noted that the Council has delegated authority to the Committee to consider and agree the funding offer from DfC. Associated matters outlined in the report are subject to Full Council ratification.

2.0 **Recommendation**

It is recommended that the committee considers and agrees:

1. Under delegated authority, to accept the letter of offer in relation to Labour Market Partnership from DfC.
2. To commit to the allocation, as part of a match funding, towards the appended action plan, £100,000 of existing employability and skills resource as outlined above.
3. To initiate delivery of the summarised action plan in the appendix, which will involve the procurement of appropriate third parties.
4. To approve the progression of an interim contract to replace the Go For It programme, and bridge the period leading up to the UK Shared Prosperity Funded contracts if required.

3.0 **Finance and Resource Implications**

A funding contract from DfC for £361,738.53 has been received to support the administration and operational costs associated with the LMP for the period 1 April 2023 to 31 March 2024.

Allocation of the £100,000 skills and employability funding from the 2023-2024 Economic Development budget estimates as outlined above.

The reallocation of £30K of existing Economic Development budgets toward the progression of the interim Go For It programme.

4.0 **Equality/Good Relations and Rural Needs Impact Assessments**

4.1	Has an equality and good relations screening been carried out?	Yes
-----	--	-----

4.2	Brief summary of the key issues identified and proposed mitigating actions or rationale why the screening was not carried out	
	It has been concluded that a detailed equality impact assessment is not necessary as all the potential impacts identified are minor and positive.	

4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	Yes
4.4	<p>Brief summary of the key issues identified and proposed mitigating actions or rationale why the screening was not carried out.</p> <p>The programme has been developed in order improve employability conditions for those who are economically inactive or unemployed regardless of their urban / rural location.</p>	

Appendices:	Appendix 1: Programmes Approved as part of the Labour Market Partnership Action Plan 2023/24
--------------------	--



•

Lisburn and Castlereagh Labour Market Partnership (LMP)

2023-2024 Action Plan Summary

2023-24 Action Plan

Strategic Priority 1: To form and successfully deliver the functions of the local Labour Market Partnership for the area							
Indicators: % LMP members who feel the local LMP is making a positive contribution and delivering effectively							
Theme	Title of Programme/Project, Aims & Description	Key Activities	Start Date	End Date	Resource or cost	Outputs	Delivery Quarter
LMP Delivery & Development	SP1.1 LMP Delivery and Development To support the effective partnership delivery of the LMP Action Plan and development of future Action Plans.	Bi-monthly meetings of the LMP (i.e. every other month) Annual survey of LMP members	01 April 2023	31 March 2024	SP1.1: £1,000 Venue/ Hospitality/ Catering etc. for Meetings	<ul style="list-style-type: none"> • 6 x LMP meetings. 	1,2,3,4
LMP Delivery & Development	SP1.2: Development of a 3-Year Strategic Assessment and 1-Year Action Plan To complete a 3-year Strategic Assessment and develop a 1-year Action Plan for 2024-25.	Develop a 1-Year Action Plan for 2024-25. Complete a 3-year LMP Strategic Assessment for 2024-2027	01 April 2023	31 March 2024	SP1.2: £20,000	<ul style="list-style-type: none"> • 1 x 3 Year Strategic Assessment developed on time to inform LMP Action Plan 2024/25. • 1 x 2024/25 Action Plan drafted to address identified local needs and approved by Regional LMP. 	3,4
LMP Delivery & Development	SP1.3: Establishment of Business Sub-Group	Bi-annual meetings of the LMP (i.e. at least every six months) Annual survey of Business Sub-Group members, to update employability and skill needs within LCCC.	01 April 2023	31 March 2024	SP1.3 £1,000 Venue/Hospitality/ Catering etc. for Meetings	<ul style="list-style-type: none"> • 1 Business Sub-Group formed (10 members) • 2 x Business Sub-Group meetings. 	1,2,3,4

2023-24 Action Plan

Strategic Priority 2: To improve employability outcomes and/or labour market conditions locally							
Indicators: % economic inactivity excluding students, % employment rate of people with disabilities, # all persons median wage							
Theme	Title of Programme/Project, Aims & Description	Key Activities	Start Date	End Date	Costs	Performance Measures	Delivery Quarter
Skilled Labour Supply	<p>SP2.1: Sector-Focused Employability Academies</p> <p>Positioned to address immediate gaps between demand for labour/ skills and supply of the same in Lisburn and Castlereagh City Council Area. Whilst at the same time encouraging the unemployed and economically inactive into the workplace. These will address some of the occupations / sectors where there are particular labour supply shortages in Lisburn and Castlereagh and also the growth areas cited by stakeholders in Section 3. The final selection will be determined by research and engagement with the Business Sub-Group. Examples include HGV (£2,000 per person), Health & Social Care (£800 per person) and Manufacturing (£1,600 per person). i.e. HGV - £2,000 x 15 = £30k HSS - £800 x 15 = £12k MFT - £1,600 x 15 = £24k Average cost per person £1,466 approx.</p>	<p>3 X Sector-focused Employability Academies co-designed by the Project Officer with local employers.</p> <p>Highly geared to individual employer’s specific skill needs</p> <p>The offer will entail:-</p> <ul style="list-style-type: none"> • 15 Participants per academy • Employability facilitator/mentor • Mentoring, ‘soft skill’ development, personal employability development plans, CV writing & mock interviews. • Industry ambassador led master classes. • Guaranteed interview on completion of Academy • Continued Mentorship post - employment 	01 April 2023	31 March 2024	<p>SP2.1: £66,000</p> <p>Delivery Partner Costs (£22,000 per Academy at a rate of approximately £1,466 per participant – costs will include promotion, recruitment, training, mentoring support etc.)</p>	<ul style="list-style-type: none"> • 3 Academies provided • 45 participants enrolled 	1,2,3,4

2023-24 Action Plan

<p>Economic Inactivity</p>	<p>SP2.2: Into Employment Programme Providing support and training for those unemployed. The programme will prioritise applicants furthest from the labour market such as long term unemployed and using the area based Multiple Deprivation Measure as an indicator. Enabling participants to examine their aspirations alongside a specialist mentor, Addressing, any identified training needs and securing a placement with a suitable employer. Progression into full or part employment or further education. Geared to addressing labour supply shortages in Lisburn and Castlereagh.</p>	<p>One programme with 26 participants.</p> <p>The programme offer will entail:-</p> <ul style="list-style-type: none"> • Mentoring and development of a bespoke action plan. • Provision of short accredited training course for each participant (Level 1 to level 3 as suitable and vocational in nature). Including an emphasis on ‘soft skills’ as well as the qualification. • Mentoring will continue throughout the completion of the training course and placement elements. • Optional 12-week work placement in relevant business or directly into employment as appropriate. • Assumes 100% requirement for travel and lunch costs and 25% requirement for childcare support. 	<p>01 April 2023</p>	<p>31 March 2024</p>	<p>SP2.2: £72,000</p> <p>External partner/ programme Costs of £72,000</p> <p>Cost per participant of approximately £2,769</p> <p>£63k Partner delivery costs to include: -Project Management -Recruitment -Employability workshops -Mentoring -Training Courses</p> <p>£9k Barrier Removal of approximately £346 per participant</p>	<ul style="list-style-type: none"> • 26 participants enrolled on the programme. • 26 work placements available. • 15 employers engaged with the programme. 	<p>1, 2, 3,4</p>
<p>Economic Inactivity</p>	<p>SP2.3 Female Returners Programme – Classroom Assistants (Strand 1)</p> <p>The aim is to provide those who are unemployed or who are on low incomes, with the skills needed to apply for ‘live’ Classroom Assistant positions. It will assist individuals mainly</p>	<p>One programme with 10 participants.</p> <p>The Delivery Model will entail:-</p> <ul style="list-style-type: none"> • Stage 1 Recruitment • Stage 2 Screening and Eligibility • Stage 3 Programme Design and Duration – a 5-day tutor led employability skills 	<p>01 April 2023</p>	<p>31 March 2024</p>	<p>SP2.3 £7,900</p> <p>External partner/ programme Costs £790 per participant</p>	<ul style="list-style-type: none"> • 10 participants enrolled on the programme. 	<p>1, 2, 3,4</p>

2023-24 Action Plan

	<p>those furthest from opportunity, to identify, apply and prepare for interview/vacancies. Once participants secure employment, a mentor works with the participant for 6 months to ensure a smooth transition into the workplace for both the individual and employer and to ensure any barriers from preventing them from doing so are eliminated.</p> <p><i>Note: for candidates who secure temporary employment contracts, there is the opportunity to work towards the Level 3 Certificate in Supporting Teaching and Learning in Schools 5329-31 (QCF) qualification as per strand 2 (below).</i></p>	<p>programme which includes CV's preparation, applications & interview skills, soft skills (communication, teamwork, and personal development). The workshops also focus on sectoral awareness, in the main, what the role of a Classroom Assistant entails and the skills required (including where feasible site visits). Mock interviews take place before employer interviews to assist participants prepare.</p> <ul style="list-style-type: none"> • Stage 4 Interview process - interviews with employers take place for each candidate for live vacancies, positions of employment are offered. Optional 12 week placement could be an alternative • Stage 5 Aftercare – 1:1 mentoring in the workplace takes place every 4 weeks. The allocated Mentor works with the individual and employer to ensure any issues during transition are eliminated, this may include referral and liaison with external support organisations to minimise risk of non-sustainment of continued employment and to ensure all barriers are removed. Mediation, career guidance, action plan review 					
--	--	--	--	--	--	--	--

2023-24 Action Plan

		and motivation is also part of the support offered by the Mentor for a 6-month period on entering employment.					
Skilled Labour Supply	<p>SP2.4 Female Returners Programme – Classroom Assistants (Strand 2)</p> <p>The aim is to provide those who are unemployed or who are on low incomes, with the Level 3 Certificate in Supporting Teaching and Learning in Schools 5329-31 (QCF) qualification to apply for ‘live’ Classroom Assistant positions.</p> <p>Once participants secure employment, a mentor works with the participant for 6 months to ensure a smooth transition into the workplace for both the individual and employer and to ensure any barriers from preventing them from doing so are eliminated.</p>	<p>One programme with 6 participants.</p> <p>The Delivery Model will entail:-</p> <ul style="list-style-type: none"> • Stage 1 Recruitment • Stage 2 Screening and Eligibility • Stage 3 Programme Design and Duration – a 5-day tutor led employability skills programme which includes CV's preparation, applications & interview skills, soft skills (communication, teamwork, and personal development). The workshops also focus on sectoral awareness, in the main, what the role of a Classroom Assistant entails and the skills required (including where feasible site visits). Mock interviews take place before employer interviews to assist participants prepare. • Stage 4 Interview process - interviews with employers take place for each candidate for live vacancies, positions of employment are offered. 	01 April 2023	31 March 2024	<p>SP2.3 £12,100</p> <p>External partner/ programme Costs £11,760 (at £1,960 per participant).</p> <p>£340 venue hire/ hospitality / marketing.</p>	<ul style="list-style-type: none"> • 6 participants enrolled on the programme. 	1, 2, 3,4

2023-24 Action Plan

		<p>Optional 12 week placement could be an alternative</p> <ul style="list-style-type: none"> • Stage 5 Aftercare – 1:1 mentoring in the workplace takes place every 4 weeks. The allocated Mentor works with the individual and employer to ensure any issues during transition are eliminated, this may include referral and liaison with external support organisations to minimise risk of non-sustainment of continued employment and to ensure all barriers are removed. Mediation, career guidance, action plan review and motivation is also part of the support offered by the Mentor for a 6-month period on entering employment. 					
Economic Inactivity	<p>SP 2.5 Self- Employment Options for Prison leavers Support Programme</p> <p>Provide support and training for those preparing to leave the prison system who are interested in exploring self-employment options.</p> <p>Input from stakeholders such as DoJ, Youth Justice agency will be sought at project definition stage.</p>	<p>Mentoring and training support from the outset and throughout. Training includes:</p> <ul style="list-style-type: none"> • Marketing guidance • Financial planning • Introduction to HMRC • Job Searching/ Job application assistance • CV design & development • Social media training • IT for the Office training • Confidence building and ‘soft skill’ development • Presentation / pitching skills 	01 April 2023	31 March 2024	<p>SP2.5: £32,000</p> <p>£4k per participant</p> <p>Cost Breakdown: 8 x £500 Start-Up Grant: £4,000</p> <p>£5,000 for outreach events and recruitment. Given that delivery agent will be required to</p>	<ul style="list-style-type: none"> • 8 Participants enrolled 	1, 2,3,4

2023-24 Action Plan

	<p>LCCC holds approx. 70% of the prison accommodation capacity of NI. Self-employment offers a favourable option for ex-offenders</p>	<ul style="list-style-type: none"> • Market research support and grant • Benefits adjustments calculations where applicable • £500 grant towards essential equipment at start up stage 		<p>recruit within the prison setting, a high amount has been allocated as organisations will need to have CTC clearance in place and have time to develop and harness relationships with people that will be difficult to reach.</p> <p>£4,000 for group training including, finance, marketing, sales, legal, operations, technology,</p> <p>£19,000 for 1-2-1 Support, Mentoring, Specialist Benefits Advice and candidate monitoring Includes 12 weeks training course with two hours of individual mentoring per week during course. The mentoring will continue for 12</p>		
--	---	---	--	---	--	--

2023-24 Action Plan

					weeks post completion to gauge the success of employability support offered to ex-offenders during their custodial sentence and upon release.		
Skilled Labour Supply	<p>SP 2.6 Self-Employment Options Support Programme</p> <p>Providing support and training for those identified as economically inactive, unemployed or underemployed.</p>	<p>One programme with 40 participants.</p> <p>Mentoring and training support from the outset and throughout. Mentoring will continue post completion.</p> <p>Training includes:</p> <ul style="list-style-type: none"> • Marketing guidance • Financial planning • Introduction to HMRC • Job Searching/ Job application assistance • CV design & development • Social media training • IT for the Office training • Confidence building and 'soft skill development' • Presentation / pitching skills • Market research support and grant • Benefits adjustments calculations • £750 grant towards essential equipment at start up stage 	01 April 2023	31 March 2024	<p>£60,800</p> <p>Cost per participant of £1,520</p> <p>Cost Breakdown: 40 x £750 Start-Up Grant</p> <p>£4,000 for outreach events</p> <p>£4,000 for group training including, finance, marketing, sales, legal, operations, technology</p> <p>£22,830 for 1-2-1 Support, Mentoring, Specialist Benefits Advice and candidate monitoring</p>	40 participants enrolled on the project.	1, 2,3,4

2023-24 Action Plan

<p>Disability</p>	<p>SP2.7 Pathways to Employment for Individuals With a Disability Providing support and training for individuals with a disability who are either currently out of work or underemployed. Enabling them to examine their aspirations alongside a specialist mentor, address any training needs and secure a flexible placement with a suitable employer. Progression into full time or part time employment, self-employment or further education</p>	<p>For the participants the offer will entail:</p> <ul style="list-style-type: none"> • Mentoring and development of a bespoke action plan • Provision of short accredited training course for each participant (Level 1 to level 3 as suitable and vocational in nature). Including an emphasis on ‘soft skills’ as well as the qualification. • Mentoring will continue throughout the completion of the training course and placement /work elements and will continue for an additional 12 weeks thereafter • 12-week placement in relevant business or directly into employment as appropriate (optional part-time on both) <p>In parallel with the above the programme will entail engagement of around 24 prominent local employers in a targeted employer-led and focused programme to match employers to participants. It will deliver employer education and awareness activities to address knowledge gaps and misperceptions about disability and educate on available supports (Access to Work, Workable NI). If required</p>	<p>01 April 2023</p>	<p>31 March 2024</p>	<p>SP2.4 £65,000</p> <p>Approximately £2,708 per participant</p> <p>Includes</p> <p>£40 ph Mentoring.</p> <p>Additional 12 weeks Mentoring</p> <p>Management, monitoring and evaluation of programme</p> <p>£40 ph x 5 hr/week £150 room hire per day</p>	<ul style="list-style-type: none"> • 24 participants enrolled. • 24 employers engaged. • 24 work placements available 	<p>1, 2,3,4</p>
--------------------------	---	--	----------------------	----------------------	---	--	-----------------

2023-24 Action Plan

		additional training will be offered specific to their available job roles					
Strategic Priority 3: To promote and support delivery of existing employability or skills provision available either regionally or locally							
Indicators: # LMP referrals to existing regional/local employability/skills provision (LMP)							
Theme	Title of Programme/Project, Aims & Description	Key Activities	Start Date	End Date	Resource or cost	Performance Measures	Delivery Quarter
Increased Awareness	<p>SP3.1: Job Fairs / Employability Events</p> <p>Promote the programmes and support / encourage employers and participants to access and implement the schemes through a range of events to include employer engagement/education, apprenticeship and jobs fair, partner events, local job fairs</p>	<p>To include:-</p> <ul style="list-style-type: none"> • Localised Job fairs X 2 • 4 other LMP events that could include:- <ul style="list-style-type: none"> <input checked="" type="checkbox"/> An event to showcase/promote apprenticeships (to coincide with Apprenticeship week) <input checked="" type="checkbox"/> A Female Returners event or a Disability Inclusion event. <input checked="" type="checkbox"/> An event focused on areas of skills shortage (e.g. trades) or growth areas (e.g. green economy or creative sector). An Industry Masterclass. <input checked="" type="checkbox"/> An event to promote hybrid/ home / flexible working, targeted at newly retired – possible ‘attract back’ constituency. 	1 April 2023	31 March 2024	<p>SP 3.1</p> <p>£30,515.59</p> <p>(£15,000 for 2 x Job Fairs and £12,515 for the 4 other events, to also include marketing at £3k)</p>	<ul style="list-style-type: none"> • 6 events (2 Job fairs and 4 others) • 500 attendees across all events 	1,2,3,4

2023-24 Action Plan

1. Budget Summary

The proposed budget for Lisburn and Castlereagh’s LMP’s 2023/24 Action Plan is set out below.

Budget Category	Budget Sub Category	Budget 2023-24
	LMP Staff costs	
	Salaries	£89,644
	Staff Costs (Mileage & Training)	£684.90
	Running costs	
	Printing and Stationary	£250.00
	Telephones	£300.00
	Audit	£1,000.00
	Photocopying	£200.00
	Total Administration	£92,078.90
Operational	Strategic Priority 1	
	SP 1.1 LMP Delivery and Development	£1,000
	SP 1.2: Development of a 3-Year Strategic Assessment and 1-Year Action Plan	£20,000
	SP1.3: Establishment of Business Sub-Group	£1,000
	Strategic Priority 2	
	SP2.1: Sector-Focused Employability Academies	£66,000
	SP2.2: Into Employment Programme	£72,000
	SP2.3: Female Returners Programme – Classroom Assistants (Strand 1)	£7,900
	SP2.4: Female Returners Programme – Classroom Assistants (Strand 2)	£12,100
	SP2.5: Self-Employment Options for Prison Leavers Support Programme	£32,000
	SP2.6: Self-Employment Options Support Programme	£60,800
	SP2.7: Pathways to Employment For Individuals With a Disability	£65,000
	Strategic Priority 3	
	SP3.1: Job Fairs / Employability Events	£30,515.59
	Total Operational	£368,315.59
Total	Overall Total (Administration & Operational)	£460,394.49



Committee:	Regeneration and Growth Committee
Date:	7 September 2023
Report from:	Head of Economic Development

Item for:	Decision
Subject:	International Events – request for support

1.0	<p><u>Background and Key Issues</u></p> <ol style="list-style-type: none"> 1. The Council Tourism service has two sources of funding for third party event organisers: <ol style="list-style-type: none"> i. Tourism Major Events (supporting event organisers with events up to £10,000 with applications received from third parties in one tranche each year and assessed against predetermined criteria), and ii. Tourism Small Grant support (up to £1,000 support for smaller localised events with applications received throughout the year and assessed against lesser criteria). 2. The Major Events fund is usually advertised publicly around January of each year, and successful events are funded from the subsequent financial year’s budget estimates, so normally third party events are funded in a programme that runs from April to March. 3. The Council has been approached by two different event organisers seeking Council assistance towards staging the events below: <ul style="list-style-type: none"> • 2024 World Daffodil Convention • 2024 European Hockey Federation Trophy Competition 4. Both events are planned for early in the 2024-25 financial year, and the promoters have asked that the Council considers funding each event up to £10,000. The 2023-24 Major Events fund is fully allocated, committed via contract to each event, and the programme of events is underway. Effectively, the funding request for these two international events would have to be treated outside policy. <p>World Daffodil Convention April 2024</p> <ol style="list-style-type: none"> 5. The Northern Ireland Daffodil Group https://nidg.weebly.com dates back to 1976 and has over 100 members that regularly meet at Ballance House, Glenavy. The organisation encourages interest and enthusiasm in growing, showing, hybridising, promoting and appreciating the Daffodil flower. The group organises shows including the Belfast Spring Show in co-operation with Belfast Parks each year. 6. The group are planning the 2024 World Daffodil Convention to run from the 18th April – 28th April, 2024 with visiting delegates to be based at the Haslem Hotel, Lisburn from the 18th to 21st April inclusive. There are two flower shows being staged during the convention – one at Hillsborough Castle, and the other at Malone House and Barnetts Demesne for the Belfast Spring Festival. It is expected that over 200 delegates from around the world will be participating, with a further 2000 plus spectators in attendance at the Royal Hillsborough event.
-----	--

7. Colleagues in Parks and Amenities have agreed that a floral badge welcoming the convention delegates is placed at Royal Hillsborough Roundabout. Historic Royal Palaces are working with the group, including the staging the Daffodil Show over the first weekend of the convention. Tourism's Visitor Services team are working with the group in building up a social itinerary, and a Royal Hillsborough Farmers' Market is proposed for the same weekend as the Daffodil Show at Hillsborough Castle to complement the event, and to therefore increase the number of visitors' dwell time in Royal Hillsborough.
8. This event will attract publicity and positive exposure for Royal Hillsborough and the Lisburn and Castlereagh area. Delegates are expected from the USA, New Zealand, Australia, Japan, Holland, GB and ROI. The event provides an opportunity for the growers, judges, school groups, and enthusiasts to get together sharing knowledge, stories and experiences with each other.
9. The request is for £10,000 funding support. Had the funding application been assessed with other third party event applications against the agreed 2023-24 criteria, the outcome agreed by officers would have been an offer of £7,750 maximum. This amount will be subject to further review when/if any other sponsorship for the event is secured.
10. It should be noted that this event is likely to run on the same day as another third party event likely to apply for 2024-25 Major Events funding – the Down Royal Vintage Car event. This event was moved so as not to compete with the Council's Moira Speciality Food Fair, and would be difficult to move again. Officers are of the view that the target markets are sufficiently different for each, and that one will not undermine the other in terms of competition for visitors.

2024 European Hockey Federation Trophy Competition March/April 2024

11. Lisnargarvey Hockey Club are planning the 2024 Euro Hockey Club Trophy Competition for Easter next year. Based on performances over the recent past Lisnargarvey Hockey Club have been offered the opportunity to organise the tournament that would bring 8 teams from across Europe to compete in the tournament from Thursday 28th March – Monday 1 April, 2024.
12. It is proposed that seven countries would send teams, including Portugal, Ukraine, Switzerland, Austria, Czech Republic, Wales, Scotland, with Lisnargarvey Hockey Club representing Ireland.
13. This prestigious tournament is just one tier below the top men's European Club competition. It is anticipated that over 1950 bed-nights will be generated, with teams expected to bring 25 people, plus officials and travelling supporters for 5 nights.
14. The international teams will have down time in between their games and an opportunity to explore the Council area. The Visitor Services team will work with the organisers on the social itinerary including offering visits to local attractions in the downtime such as the Irish Linen Centre and Lisburn Museum, Hinch Distillery, Hillsborough Castle, Let's Go Hydro, and Dundonald International Ice Bowl.
15. The event will be well marketed and promoted, aiming to attract as many spectators and school groups as possible, as well as publicity and media attention. The organisers are requesting £10,000 support to stage this one off international competition in the Council area. Had the funding application been assessed with other third party event applications against the agreed 2023-24 criteria, the outcome agreed by officers would have been an offer of £6,250. This amount will be subject to further review when/if any other sponsorship for the event is secured.

2.0	<p><u>Recommendation</u></p> <p>It is recommended that the Committee considers and agrees:</p> <ul style="list-style-type: none"> i. To support these two international events outside of the normal Tourism Major Events policy as outlined above, to be funded through earmarked reserves within the General Fund. ii. That the events receive the reduced allocations stated above (a maximum of £7,750 and £6,250 respectively), as if they had been assessed by officers against the 2023-24 criteria. 	
3.0	<p><u>Finance and Resource Implications</u></p> <p>£7,750 maximum support for the 2024 World Daffodil Convention and £6,250 maximum for the 2024 European Hockey Federation Trophy 1 Competition. The contribution for both events will be funded through earmarked reserves within the General Fund</p>	
4.0	<p><u>Equality/Good Relations and Rural Needs Impact Assessments</u></p>	
4.1	Has an equality and good relations screening been carried out?	Yes
4.2	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out</p> <p>Screening has concluded that there is no need to carry out a full equality impact assessment no negative impacts have been identified for any group. However, council staff can ensure that events that are funded comply as fully as possible with best practice in terms of inclusion and accessibility.</p>	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	No
4.4	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.</p> <p>Tourism Events funding is open to applicants from both rural and urban areas of Council.</p>	

Appendices:	Appendix 2 – Summary Information
--------------------	----------------------------------

Appendix – summary information

Northern Ireland Daffodil Group World Daffodil Convention

18th April 2024 – 28th April 2024

Hillsborough/Lisburn, Omagh & Belfast

A World Daffodil Convention is hosted somewhere different in the world every four years. In 2024, it is the Northern Ireland Daffodil Groups turn to host, having successfully applied to stage this convention after the last one four years ago.

This World Daffodil Convention will consist of two flower shows, displaying in both Hillsborough & Belfast. The Shows will showcase daffodils not only from Ireland (North and South) but also from around the world. As this is a convention, talks, workshops and education lectures will be held throughout the ten days of activities.

Just some of the objectives of the event include: promote daffodil growing to new audiences, young and old: promote horticulture and the outdoors to residents of the Council area and beyond: to successfully stage the 2024 World Daffodil Convention: and promote LCCC as a tourist destination, and further promote Northern Ireland.

This event will not only highlight Northern Ireland Daffodil Group but also advertise and promote Hillsborough/Lisburn as a tourist destination for delegates and participants to become ambassadors for and return in the future. Delegates generally have high disposable income and will spend money within the local economy. Delegates and visitors will see on display/competition ultra-modern daffodils. This will be a high spectator event.

In-kind support is forth coming from Belfast City Council as part of the Belfast Spring Show, and LCCC Parks and Amenities will support the Convention with a floral badge at the Hillsborough Roundabout.

The event provides an opportunity for the growers, judges, school groups, and enthusiasts to get together sharing knowledge, stories and experiences with each other.

Target audience#: Gardeners/Horticulturists anyone interested in daffodils. Competitive shows will encourage gardeners to grow more daffodils. This years Convention will also target new audiences such as families, school children and those with an interest in planting from seed to flower.

Number of participants: 185 (45 NI, 20 ROI, 20 GB, 100 other, including USA, New Zealand, Australia, Japan, Holland, GB and ROI).

Expected Spectators 2,140 (2000 NI, 20 ROI, 20 GB, 100 other)

Bed nights expected 800

Events costs: £77,170

Euro Hockey Club Trophy Championships

Friday 29th March - Monday 1st April 2024

Lisnagarvey Hockey Club

The European Hockey Federation (EHF) is the governing body of hockey in Europe. The EHF is composed of the Members Associations of European nations (43) that govern hockey in their countries. The EHF is one of 5 Continental Federations that are affiliated to the International Hockey Federation (FIH), the world governing body for hockey. The EuroHockey Club Trophy I (Men) competition is an 8 team tournament with teams from the EHF, with qualification to enter as a result of domestic success as national representatives.

Qualification & Hosting: Qualification to this tournament is only secured (in Ireland) at the end of May and it is only during early July that the EHF invite applications to host as well as sharing the current season Event Regulations and criteria to allow Clubs to assess willingness to host.

Lisnagarvey Hockey Club have engaged with all hotels in LCCC to obtain price lists and these will be shared as part of the bid. In addition, social tournaments will be considered between travelling supporters (Masters, Social Hockey) to increase the number of visitors, supporters to the event, all of who will require accommodation and social visits to local facilities.

Opportunity to promote to the visitors and participants as there is downtime between matches, and experience is that visitors and participants are keen to visit local facilities.

EHF have a dedicated Marketing Coordinator to maximise Social Media coverage via EHF Website/Facebook and Twitter which along with Hockey Ireland, Ulster Hockey marketing will promote coverage well beyond the LCCC area.

As a major European Tournament, our key partners and governing bodies of Europe, Ireland and Ulster will communicate and promote the event. EHF will dedicate an employee to deliver marketing and communications from their channels. Their reach within the hockey community will be on a European scale. Hockey Ireland (HI) is the National Governing Body for the sport of field hockey in Ireland. HI will dedicate a Marketing Manager to deliver communications via their channels; this will increase reach to more of our target market across Ireland. Ulster Hockey the governing body for field hockey in Ulster will promote the event through their social media and other activities.

Number of participants: 180 – 280 (40 NI, 70 GB, 170 other, including Portugal, Austria, Switzerland, Ukraine, Czech Republic, Wales and Scotland.)

Expected Spectators 1,200 over four days (40% NI, 10% ROI, 20% GB, 30% other)

Bed nights expected 1,475

Events costs: £33,550

Committee:	Regeneration and Growth Committee
Date:	7 September 2023
Report from:	Head of Economic Development

Item for:	Decision
Subject:	Balmoral Show – Council representation

1.0 **Background and Key Issues**

1. It was agreed at the Development Committee on 5 January 2023 that the Council would not have a marquee presence at the Balmoral Show as in previous years but would proceed with a smaller presence in an alternative location within the grounds on a reduced budget.
2. It was subsequently agreed at Committee on 6 April 2023 that the Council:
 - Awards grant funding (£1,400) to the Lisburn Chamber of Commerce to support attendance of businesses at 2023 Balmoral Show,
 - Has a promotional stand for Royal Hillsborough and Historic Moira with funding (£5,000) from Department for Communities, and
 - Has a Food and Drink promotion within the Food and Drink Pavilion at Balmoral Show at a maximum cost of £15,000.
3. Visitor numbers for the 2023 Balmoral Show were suggested to be around 120,000 – representing a return to the numbers from before the pandemic.

Royal Hillsborough and Historic Moira (RHHM)

4. As part of the Department for Communities (DfC) Small Settlements funded programme for the ongoing Royal Hillsborough and Historic Moira promotional campaign, a 5 x 2m stand in the Eikon Shopping Village was secured at the Balmoral Show. The stand was branded as part of the Royal Hillsborough and Historic Moira campaign, providing opportunities to promote the 49 stakeholders that participated in the programme.
5. In the end participation from businesses was not as anticipated, perhaps in part because the Show might lend itself better to retailers than the hospitality or service sector. An evaluation of the RHHM campaign at Balmoral Show is attached (**see Appendix**), which includes some recommendations for consideration.
6. The RHHM was 100% funded from DfC at a total cost of only £5,000. On balance it is fair to say that the level of impact achieved tended to match the level of budget available to invest in the stand. On this basis, it would be recommended to not continue this type of promotion at the Balmoral Show in 2024.

Lisburn Chamber of Commerce

7. Given that some city centre businesses had reported that they had ordered stock for the 2023 Show assuming that the Council planned to proceed with its former marquee offering. Consequently the Council, in good faith, supported a small number of businesses with a financial contribution of 50% of the costs via a grant made through Lisburn Chamber of Commerce for individual representation in the Eikon centre.

8. Feedback from these businesses was mixed immediately following the event and subsequently when officers reached out to previous participants. It was noted that there were other businesses from our Council area who had a presence at the Balmoral Show without Council subvention. Thus it is proposed that the Council does not repeat this approach, and informs previously participating businesses and Lisburn Chamber of Commerce accordingly. This is on the basis that if the Council offer a meaningful subsidy to participating businesses it would have to offer it to all businesses and not just Chamber members which would in turn potentially have budgetary consequences that would be unrealistic within the budget estimates.

Lisburn and Castlereagh Food and Drink Campaign

9. Linked to the Council's wider Food and Drink Programme, officers secured a 6 x 3m prominent stand within the Food and Drink Pavilion at Balmoral Show, which provided an opportunity for a small number of quality artisan food and drink suppliers and producers to showcase their wares to the public.
10. A number of local high profile chefs were afforded the opportunity to provide cookery demonstrations in the demo kitchen. An evaluation is attached (**see Appendix**). Of the three different approaches to the Council's presence at the show, this approach proved the most popular and the one with the greatest potential for positive impact.
11. Given the continued priority to promote food and drink within the Council's tourism programme and the overall Agri theme for Balmoral, it is proposed that the Council invests some additional resource (£5,000 additional investment up to a maximum proposed contribution of £20,000) into a bigger promotion within the Food and Drink Pavilion at the 2024 Balmoral Show. This modest increase would still deliver an overall budget saving on previous year's costs.
12. With enhanced branding and design, more participation from the industry, the exposure for the quality food and drink offering could be developed further. The opportunity to have a small dedicated space for visitor information would allow leaflets and other campaigns to be promoted such as the complementary Royal Hillsborough and Historic Moira packaging.

2.0	<p><u>Recommendation</u></p> <p>It is recommended that the Committee considers and:</p> <ol style="list-style-type: none"> 1. Notes the analysis provided on each of the Lisburn and Castlereagh City Council elements of 2023 Balmoral Show. 2. Agrees to proceed with an enhanced Food and Drink promotional stand only within the Food and Drink Pavilion at 2024 Balmoral Show, as outlined above, at a maximum cost of £20,000. 	
3.0	<p><u>Finance and Resource Implications</u></p> <p>The Food and Drink promotional stand (£20,000) will be funded from the 2024/25 Tourism Development budget estimates.</p>	
4.0	<p><u>Equality/Good Relations and Rural Needs Impact Assessments</u></p>	
4.1	Has an equality and good relations screening been carried out?	Yes
4.2	Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out	

	LCCC does not anticipate that the Policy will impact adversely on any Section 75 group, but instead, will promote equality of opportunity and good relations.	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	No
4.4	<p>Brief summary of the key issues identified and proposed mitigating actions or rationale why the screening was not carried out.</p> <p>Balmoral Show is organised by Royal Ulster Agriculture Society. Council is promoting businesses at the Show including City Centre traders, Royal Hillsborough and Historic Moira programme, and Food and Drink across the whole Council area.</p>	

Appendices:	<p>Appendix 3a – Evaluation of Royal Hillsborough and Historic Moira promotion at 2023 Balmoral Show,</p> <p>Appendix 3b – Evaluation of LCCC Food and Drink promotion within Food and Drink Pavilion at 2023 Balmoral Show,</p>
--------------------	--

Royal Hillsborough & Historic Moira – Balmoral Show 2023

Royal Hillsborough & Historic Moira

Overview

Stand booked for Royal Hillsborough and Historic Moira (RHHM) with the Eikon Centre.

Stand Size: 5m x 2m

All 49 stakeholders invited to take part at the stand. Four stakeholders took up the offer: Hillsborough Castle; Kilwarlin Moravian Church; Walk it Off NI; and Ladybird Cottage. Stakeholder feedback was positive.

Andrew Carlisle, Bugler from Hillsborough Fort attended on Day One of the show.

There was no retail or commercial selling element to this stand. The focus was on showcasing the villages of Royal Hillsborough and Historic Moira to potential visitors in line with the grant from the Small Settlements Programme (which funded the cost of the stand).

The RHHM branding was in place, and the RHHM marketing flyer was distributed. New images and videos played on the TV screen showcasing the stakeholders.

Members of the LCCC team were in place throughout, providing information and gathering survey responses from visitors to the stand.





Learning points for consideration in 2024

- A more interactive stand or area is needed to draw people in, and as a platform for a wider offering. There would be additional investment required.
- Balmoral Show suits more retail-orientated businesses – as they are able to sell directly to the consumer and achieve instant return on investment.
- Disappointingly, in the end many of the stakeholders from RHHM were not able to commit to the show as their businesses couldn't afford the time away. Many are currently struggling with staffing issues and given this stand was 'non-commercial marketing' for them, they decided in the run-up not to take part. A more attractive package to encourage these stakeholders to take part could be explored.
- Branded products might work to attract people to engage with the stand more, but there is an associated cost outlay.
- Having Andrew Carlisle present on day one provided great photo opportunities for passing consumers to get their picture taken. It was a strong USP for the stand on the day.

2023 Balmoral Show – Food and Drink Evaluation



Overview

- The initiative was delivered as part of the council's wider Food and Drink Programme
- The positioning and the size of the stand was excellent in attracting visitors.
- The eye catching graphics showcased the breadth of the council offering very well.
- The stand format was the more expensive option but proved positive.



Recruiting traders

The time frame for recruiting traders was relatively short and proved to be the biggest challenge. A longer lead in time would be beneficial so that a more diverse range of producers can be attracted.

In order to reflect the diversity of the quality food and drink offering in the Council area, having a variety of producers on the stand would be paramount to the success of the event.

Exhibiting at Balmoral is about future opportunities and in future years' businesses that are ready to expand in the next step of their business growth are best placed to be exhibiting. It is also a great opportunity for new start-up businesses to gain exposure, to find new stockists and new customers.

Businesses not showing any initial interest in exhibiting were approached on several occasions to ensure everyone had every opportunity to participate.

Each participating business (9 businesses) was charged £125 + vat to participate in the initiative. The companies offered predominantly positive feedback

Budget was limited (£15,000 from the council) for this calibre of event.



Learning Points for consideration in 2024

The initiative provided a number of learning points that could be carried forward into 2024.

- Consider different pricing points for different days (Saturday is particularly busy for food and drink businesses so an incentive may be needed to attract them)
- Longer lead in time to plan the event and recruit companies
- An increased budget would help deliver a more attractive stand
- Possible linkage to a Visitor Servicing presence to leverage opportunities for the wider tourism product

Committee:	Regeneration and Growth Committee
Date:	7 September 2023
Report from:	Head of Planning and Capital Development

Item for:	Decision
Subject:	All-Island Strategic Rail Review – Public Consultation of SEA including publication of draft Final Report

1.0 **Background**

Consultation on the All-Island Strategic Rail Review (AISRR)

1. The All-Island Strategic Rail Review (AISRR) is a joint initiative by the Department for Infrastructure (DfI) and Department of Transport (ROI). It was announced in April 2021 by Northern Ireland's Minister for Infrastructure, Nicola Mallon MLA, and Ireland's Minister for Transport, Eamon Ryan TD. The draft AISRR report and associated Strategic Environmental Assessment (SEA) reports were published for consultation on 25 July 2023 with the closing date being 29 September 2023. See link below

[All-Island Strategic Rail Review - Strategic Environmental Assessment and Draft Report | Department for Infrastructure \(infrastructure-ni.gov.uk\)](https://www.infrastructure-ni.gov.uk/all-island-strategic-rail-review-strategic-environmental-assessment-and-draft-report)

2. The AISRR considers how the Island's railways are currently used, what role rail could play in the future, and how the Island's railway could better serve the people of both jurisdictions.
3. The time horizon for the Review covers the period to 2050 to align with both jurisdictions' stated goals of achieving net zero carbon emissions by this milestone.
4. The vision of the Review is to provide a "high quality, sustainable and integrated railway for passengers and goods" which will benefit both jurisdictions.

Key Issues

1. The draft SEA Report outlines a number of direct recommendations and proposals which affect the Council area directly. These are as outlined as follows:

Recommendation 6 (page 47):

- Develop short sections of new railways on congested corridors – first of three sections identified is Belfast-Lisburn-Newry

Recommendation 17 (page 60)

- Connect Dublin, Belfast International, and Shannon Airport to the railway and improve existing rail-airport connections – includes reinstating the railway between Lisburn and Antrim

Northern Ireland (page 52):

- Building a new direct line between Lisburn and Newry

Belfast/Greater Belfast area (page 59):

- New station to the west of Lisburn
- New railway between Adelaide and Lisburn area

- Reinstating railway between Lisburn-Antrim with a station at Belfast International Airport (BIA)
- Developing new station at Lisburn West

Final Package of Recommendations (page 103)

- Short Term - Reinstatement of the Lisburn-Antrim line with a station at BIA
- Intercity - A new 200km/h (125mph) line from Belfast to Newry via Hillsborough, Dromore and Banbridge, with connections to the Lisburn-Antrim line and towards Portadown

The Council's **Local Development Plan, Plan Strategy 2032**, encourages the development of sustainable transport through its Strategic Policy 20 Transportation Infrastructure. A range of strategic transport rail improvements are identified under key transportation infrastructure schemes, to be explored with DfI at the Local Policies Plan stage. These include the new West Lisburn/Knockmore Halt, with associated park and ride; a potential new Park & Ride facility at Moira Train Station; and reinstating of the Antrim-Lisburn line for operational use.

Officers are recommending that the proposals assist in the Council's growth opportunities as we play our part in contributing to the wider prosperity of the region. In addition, given the Council's strategic position on the north-south economic corridor, this would further strengthen our goal for economic, social and environmental prosperity, being a more sustainable form of transport for the movement of people and freight.

2.0 **Recommendation**

It is recommended that the Committee considers and agrees the attached response to DfI outlining the Council's support of the recommendations and proposals identified in the draft SEA Consultation document in so far as it impacts Lisburn and Castlereagh Council area.

3.0 **Finance and Resource Implications**

N/A.

4.0 **Equality/Good Relations and Rural Needs Impact Assessments**

4.1	Has an equality and good relations screening been carried out?	No
4.2	<p>Brief summary of the key issues identified and proposed mitigating actions or rationale why the screening was not carried out</p> <p>This is a report updating the committee of the consultation undertaken by DfI and DoT on an All-Island Strategic Rail Network Review and EQIA is not required.</p>	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	No
4.4	<p>Brief summary of the key issues identified and proposed mitigating actions or rationale why the screening was not carried out.</p> <p>This is a report updating the committee of the consultation undertaken by DfI and DoT on an All-Island Strategic Rail Network Review and RNIA is not required.</p>	

Appendices:

Appendix 4 - LCCC draft response to DfI on All-Island Strategic Rail Review draft SEA Report



Date: XX September 2023

By email to:

strategicrailreview@arup.com

Your Ref: AISRR

Dear Sir/Madam,

RE: All-Island Strategic Rail Review - Public Consultation of SEA including publication of draft Final Report

Lisburn & Castlereagh City Council is pleased to provide input to the above consultation regarding the All-Island Strategic Rail Review, SEA draft Report.

The Council supports the Department for Infrastructure (DfI) and Department of Transport working jointly on providing this strategic approach to the rail network. We recognise the enormous potential for a sustainable, decarbonised and well-connected strategic rail network across both jurisdictions. Given the Council's strategic position on the north-south economic corridor, we believe this would further strengthen our goal for economic, social and environmental prosperity, being a more sustainable form of transport for the movement of people and freight.

We note and support the following proposals stemming from the SEA draft Report:

The Vision Statement and associated Goals (page 35)

Recommendation 6 (page 47):

- Develop short sections of new railways on congested corridors – first of three sections identified is Belfast-Lisburn-Newry

Recommendation 17 (page 60)

- Connect Dublin, Belfast International, and Shannon Airport to the railway and improve existing rail-airport connections – includes reinstating the railway between Lisburn and Antrim

Northern Ireland (page 52):

- Building a new direct line between Lisburn and Newry

Belfast/Greater Belfast area (page 59):

- New station to the west of Lisburn

- New railway between Adelaide and Lisburn area
- Reinstating railway between Lisburn-Antrim with a station at Belfast International Airport (BIA)
- Developing new station at Lisburn West

Final Package of Recommendations (page 103)

Short Term - Reinstatement of the Lisburn-Antrim line with a station at BIA

Intercity - A new 200km/h (125mph) line from Belfast to Newry via Hillsborough, Dromore and Banbridge, with connections to the Lisburn-Antrim line and towards Portadown.

The Council's Local Development Plan, Plan Strategy 2032, encourages the development of sustainable transport through its **Strategic Policy 20 Transportation Infrastructure** which seeks to support development proposals that:

- a) provide or improve an integrated transport network servicing the needs of our community and future growth
- b) deliver sustainable patterns of development, including safe and accessible environments
- c) encourage a modal shift from private car dependency through integration of transport and land use
- d) facilitate Park & Ride, active travel (public transport, cycling and walking) and strategic greenways to move to towards more sustainable modes of travel both within the Council area and linking to wider regional networks.

A range of strategic transport rail improvements are identified under key transportation infrastructure schemes, to be explored with DfI at the Local Policies Plan stage. These include the new West Lisburn/Knockmore Halt, with associated park and ride; a potential new Park & Ride facility at Moira Train Station; and reinstating of the Antrim-Lisburn line for operational use.

In conclusion, the Council is keen to participate further in the All-Island Strategic Rail Network Review, and remains supportive of the key proposals affecting this Council area directly and the wider aspirations to provide a sustainable and decarbonised all-island rail network.

We look forward to seeing how the project develops and evolves over the coming years.

Yours sincerely

Donal Rogan
Director of Regeneration & Growth

Committee:	Regeneration and Growth
Date:	7 September 2023
Report from:	Donal Rogan (Director of Regeneration and Growth)

CONFIDENTIAL REPORT

Reason why the report is confidential:	Information relating to the financial or business affairs of any particular person (including the Council holding that information).
When will the report become available:	N/A
When will a redacted report become available:	<i>Following ratification of full council</i>
The report will never become available:	N/A

Item for:	Decision
Subject:	Financial Appraisal for Welding and Fabrication Services Contract (annually renewable)

1.0	<p><u>Background</u></p> <ol style="list-style-type: none"> 1. In order to effectively source efficient contractors to compliment and support building maintenance services it is necessary, from time to time, to procure experienced and competent specialist contractors to undertake relevant service contracts. 2. To ensure that services are engaged on a competitive fixed price basis (subject to inflationary adjustments), such contracts are procured on an annually renewable basis. 3. These contracts can extend over a more protracted period on a 1+1 basis up to a maximum period of 3 -5 years, depending on the projected efficiencies that can reasonably be made, and are subject to the satisfactory performance of the contract within each contracted period. <p><u>Key issues</u></p> <ol style="list-style-type: none"> 1. In accordance with the Council's Accounting Manual and Financial Regulations, when the estimated value of the overall contract exceeds the statutory threshold value (£30,000), it is required to undertake a financial appraisal. 2. The financial appraisal follows the requirements of the accounting manual for the contract value level that is being considered. 3. Consideration provides and explores the following information: a brief explanation of what the expenditure is for and why it is needed; the implications if project/acquisition does not proceed; the objective of the project and any constraints; any alternative options and providing a brief explanation as to why these have not been considered further; the monetary cost of the project/acquisition; monetary benefits, etc. 4. Attached is a copy of the Financial Appraisal for the above contract (see Appendix). This has been presented through CMT and now requires to be considered by the Home Committee in order to proceed to invite tender.
-----	---

2.0	<p><u>Recommendation</u></p> <p>It is recommended that Members consider and approve the Financial Appraisal for the provision of Welding and Fabrication Services and that invitations are requested from suitable contractors to tender.</p>	
3.0	<p><u>Finance and Resource Implications</u></p> <p>Budget for the work required has been included in the Council's Annual Estimates.</p>	
4.0	<p><u>Equality/Good Relations and Rural Needs Impact Assessments</u></p>	
4.1	Has an equality and good relations screening been carried out?	No
4.2	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out</p> <p>This is a services contract regarding works to the benefit of all section 76 groups.</p>	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	No
4.4	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.</p> <p>This is a services contract regarding works to the benefit of both rural and urban areas across the Council area.</p>	

Appendices:	Appendix 1Confid – Financial Appraisal
--------------------	--

Financial Appraisal Pro-forma for Use on Projects with an Estimated Cost Between £30,000 & £100,000

The aim of the pro-forma is to provide an adequate record of the economic and financial factors that are considered in deciding whether or not an investment is worthwhile. For this reason the questions should be answered as comprehensively as possible. A checklist is included as Appendix C to ensure that the pro-forma has been completed to a satisfactory standard and supports the case to award grant assistance to the project.

The pro-forma follows the Treasury's 'Green Book'. It is not however a substitute for it.

General Information

- i) **Name of Project:** Contract for Welding/Fabrication Services
- ii) **Spending Department:** All departments
- iii) **If applicable, details of other project funders:** Departments own maintenance/project budgets
 - Own Funds:** _____
 - Government Departments:** _____
 - Others:** _____

iv) **Financial Appraisal prepared by:** ██████████ **Date:** 03/04/23

1. Introduction and Need

Please provide a brief explanation of what the expenditure is for and why it is needed. What would the implications be if project/acquisition does not proceed?

Renewal of current Contract for Welding/Fabrication Services. This contract is for facilitating welding/fabricating repairs as and when required and requested project works. Contract term is Nov 2023-Oct 2024 +1+1+1+1

If contract is not awarded Council would not be able to carry out repairs leading to H&S implications.

2. Objective and Constraints

Please state the objective of the project and indicate if there are any constraints to be considered.

To renew current welding/fabrication contract to facilitate associated works. The contract is for the provision of carrying out Welding/Fabrication Services/Repairs as and when requested across the Lisburn & Castlereagh Estate.

Examples of the types of services/repairs that are expected to be required are:

- **Repairing gates/hinges**
- **Repairing fences**
- **Repairing play park equipment e.g. football posts**
- **Repairing posts/bollards**
- **Repairing/manufacturing brackets**

Possible constraint is contractor unable to carry out repairs when required.

3. Options

Please identify if there are any alternative options and provide a brief explanation as to why these have not been considered further.

Do nothing: Source welding/fabrication contractors as required with no fixed contract. This option would not provide suitable degree of security in terms of contractor's competence, value for money and would not adhere to the procurement policy of the council.

Use internal staff: There is no staff within the Building maintenance department that are welders by trade. The staff would have to be trained and certified and specialised equipment purchased for them. Due to adhoc nature of works this would not be a viable alternative.

4. Monetary Costs and Benefits

Please state the monetary cost of the project/acquisition. A sentence should also be included to explain how this cost has been estimated e.g. previous experience. If there are any monetary benefits, these should be included here.

Over 5 year period £ [REDACTED] This figure has been estimated based on previous expenditure over 42 month period & estimated remaining 6 months of contract. [REDACTED]

Outline the costs of the project over the next 3 years in the following table. Insert extra columns for additional years.

Preferred Option					
Costs and Benefits	Year 1	Year 2	Year 3	Year 4	Year 5
	2023/24	2024/25	2025/26	2026/27	2027/28
Capital Costs					
N/A	N/A	N/A	N/A	N/A	N/A
Total Capital Cost	N/A	N/A	N/A	N/A	N/A
Recurrent Costs					
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Total Recurrent Cost	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Total Cost (A)	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Benefits					
N/A	N/A	N/A	N/A	N/A	N/A
Total Benefits (B)	N/A	N/A	N/A	N/A	N/A
Total Costs (A-B)*	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

5. Non-Monetary Costs and Benefits

Please briefly identify any non-monetary costs and benefits.

Enables Council to carry out repairs as and when required at pace, reducing H&S implications.

6. Risks

Please indicate if there are any notable risks associated with the project/acquisition.

- Getting suitability qualified persons to carry out the work
- Reputational risk – if the work isn't carried out to the correct standard etc.
- Health and Safety risks – risk the contractor doesn't follow the health and safety procedures
- Financial risk of price increases due to uncertain inflation levels

7. Monitoring and Evaluation

Please identify who will be responsible for monitoring the project/asset. Also indicate how and when performance will be evaluated.

Building Maintenance Manager shall monitor the contract. It will be evaluated on an ongoing basis by inspection of works. These inspections will be carried out by Building maintenance supervisors on completion of works to ensure works have followed works order brief.

8. Financing

Please indicate how the project/acquisition will be financed.

By departments who utilise contracts. Primarily contract will be utilised by Building maintenance department and funded from their maintenance budget.

9. Equality

Has this policy been screened and (depending on the screening outcome decision) consideration given to undertaking an Equality Impact Assessment (EQIA)?
Yes/No

Note that policy in the context of Section 75 covers all the ways in which a public authority carries out or proposes to carry out its functions relating to NI. Policies include unwritten as well as written policies.

If further information or clarification is required please contact the Equality Officer.

Committee:	Regeneration and Growth
Date:	7 September 2023
Report from:	Director of Regeneration and Growth

CONFIDENTIAL REPORT

Reason why the report is confidential:	Information relating to the financial or business affairs of any particular person (including the Council holding that information).
When will the report become available:	N/A
When will a redacted report become available:	<i>Following ratification of full council</i>
The report will never become available:	N/A

Item for:	Decision
Subject:	Draft Heads of Terms relating to Lease for Laurelhill Community College, 4G Pitch development

1.0	<p><u>Background and Key Issues</u></p> <ol style="list-style-type: none"> 1. The initial development of a 3G hockey pitch at Laurelhill Sportszone was one of the first 'dual use' sites in Northern Ireland opening in 2000 and comprising a sand based synthetic hockey pitch and use of the adjacent 8 team changing unit. Laurelhill Community College have use of the facility up to 5pm during the school term with Lisburn & Castlereagh City Council managing the facility at other times. 2. The Council approved in March 2021, a brief which encompassed a 3G pitch, floodlights and associated car parking to meet planning requirements. This progressed within the capital programme to undertake an outline business case and subsequent tender exercise. Following the invitation to tender exercise, the lowest tender of [REDACTED] was recommended to progress to contract award. The timeline for the contractor being on site was dependent on all legal governance being in place. 3. The development of a 3G pitch at Laurelhill Sports zone adjacent to the Laurelhill Community College, Lisburn, is contained within the Council's Capital programme. The final business case was approved by Council in June 2023. 4. In order to ensure that all governance is completed with regards to the legal shared use of the site, officers have been engaging with the Education Authority and their legal representatives to negotiate the Heads of Terms of a lease for the use of the adjacent land to permit the development of the new pitch, together with the renewal of licence for the continued use of the hockey pitch and changing pavilion. 5. The Heads of Terms have now been drafted and a copy is attached (see Appendix). In order to progress the completion of the final lease it is recommended that Members approve the draft lease Heads of terms and grant the Chair of the Regeneration and Growth Committee, together with the Director of Regeneration and Growth, to approve and enter into the final lease for signing and sealing at Full Council when received, and ensure that there is no undue delay in progressing the development.
-----	---

	6. Associated with this, officers will also update the current Licence (see Appendix) for the existing site so as to align to the management of the combined assets being shared with the Department of Education with the ethos of a one public Estate.	
2.0	<p><u>Recommendation</u></p> <p>It is recommended that Members consider and agree to:</p> <ol style="list-style-type: none"> 1. Approve the draft Heads of Terms to lease the area of land adjacent to the Laurelhill Community College, hockey pitch and changing pavilion, and review and renew the previous licence for the continued use of the shared assets. 2. Grant delegated authority to the Chair of the Regeneration and Growth Committee, together with the Director of Regeneration and Growth, to approve and enter into the final lease and license arrangements. 3. The final lease being signed by the Mayor and Chief Executive and sealed at the next subsequent meeting of the Full Council. 	
3.0	<p><u>Finance and Resource Implications</u></p> <p>Capital expenditure and legal fees for the completion of the works and lease is provided for within the Council's agreed Capital Programme.</p>	
4.0	<p><u>Equality/Good Relations and Rural Needs Impact Assessments</u></p>	
4.1	Has an equality and good relations screening been carried out?	No
4.2	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out</p> <p>This lease relates to the wider project which would have had the relevant screening undertaken within that process. The lease does not restrict/prevent the use of the pitch to any of the affected groups.</p>	
4.3	Has a Rural Needs Impact Assessment (RNIA) been completed?	No
4.4	<p>Brief summary of the key issues identified and proposed mitigating actions <u>or</u> rationale why the screening was not carried out.</p> <p>This lease relates to the wider project which would have had the relevant impact assessment undertaken within that process.</p>	

Appendices:	<p>APPENDIX 2a – Draft HOT Laurelhill Community College pitch development Lease</p> <p>APPENDIX 2b – Copy of current licence</p>
--------------------	--

Laurelhill 3G Sports Pitch Development and Management of Sports Activities Draft Heads of Terms 7th August 2023 (Subject to Contract)	
EA Property	Laurelhill Community College 22 Laurelhill Road Lisburn Road Antrim BT28 2UH
Lessor & Licensor	Education Authority Belfast Office 40 Academy Street Belfast, Belfast BT1 2NQ
Lessor & Licensor Solicitor	Education Authority Solicitors Grahamsbridge Road Dundonald Belfast BT16 2HS
Lessee & Licensee	Lisburn and Castlereagh City Council (LCCC)
Lessee & Licensee Contact Details	[REDACTED] Head of Sports Services Lisburn & Castlereagh City Council Tel: [REDACTED] Tel: [REDACTED] Email: [REDACTED]
Lessee & Licensee's Solicitor	[REDACTED] [REDACTED] [REDACTED] [REDACTED] Tel: [REDACTED] Contact: [REDACTED]
Lease - Details	Development Area – (gravel pitch and Car Park), 20 years from date of possession for development. [REDACTED]. Any further renewal subject to a review by EA Community and Schools Service to ensure that the benefits have been delivered subject to a review.

	<p>Upon completion of the development as set out in the Development Agreement, LCCC will manage the facility subject to use by the schools as set out below.</p> <p>LCCC will be responsible for all maintenance and costs in relation to the management of the facility.</p> <p>LCCC will be entitled to all income generated from the facility.</p>
Licence - Details	<p>LCCC currently hold a Licence agreement from EA in respect of the Pavilion and Hockey Pitch. This agreement has expired. This licence agreement will be renewed to allow LCCC to manage the premises and use of the hockey pitch. This is subject to use by the schools during term time as noted below. Under the new Licence all maintenance and running costs will be the responsibility of LCCC.</p> <p><i>Any further renewal subject to a review by EA Community and Schools Service to ensure that the benefits have been delivered subject to a review.</i></p> <p><i>Licence subject to all terms as per the Lease agreement</i></p>
Duration	<p>[REDACTED]</p> <p><i>Any further renewal subject to a review by EA Community and Schools Service to ensure that the benefits have been delivered subject to a review.</i></p>
Annual Payment Fee	<p>[REDACTED]</p>
Funder	<p>Lisburn & Castlereagh City Council</p>
Funding %	<p>[REDACTED]</p>
Usage	<p><u>School Usage:</u></p> <p>09:00am-5pm (Monday – Friday) during term time</p> <p>Exceptional use may be required by the schools throughout the year that may apply to weekends and out of terms times, though this is</p>

	<p>dependent upon availability and subsequent notification being provided by the schools.</p> <p><u>Lisburn & Castlereagh City Council:</u></p> <p>5pm – 10pm (Monday – Friday) 9am – 6pm (Saturday) 1pm – 6pm (Sunday)</p>
<p>Maintenance</p>	<p><u>Contribution</u></p> <p>Payment:</p> <p>█ Lisburn and Castlereagh City Council To include any additional funding sourced by LCCC</p> <p>Undertaking Pitch Maintenance</p> <p>LCCC █</p> <p>Areas covered under former Licence to follow same percentage, as set out above.</p> <p>Works of a capital nature to be paid for in full by LCCC, i.e., any improvements to the pavilion outside the statutory requirements.</p> <p>Rights of Way – <u>Common area for parking and access road, percentage split set up between the EA and LCCC for Maintenance should be as per Traffic Assessment (TAF).</u></p>
<p>Service Charge</p>	<p>Floodlighting – █</p> <p>█</p> <p>Utilities to be metered separately for the licenced proportion LCCC including pavilion.</p>
<p>Insurance</p>	<p>As per Development agreement Public Liability insurances need to be in place</p> <p>LCCC will have insurances in place for duration of works etc.</p>
<p>Conditions</p>	<p>- Subject to contract.</p>

	<ul style="list-style-type: none"> - [REDACTED]. The Education Authority has agreed to permit the Lisburn and Castlereagh City Council to carry out the Development Works and complete the Project upon the Development Lands which form part of the Education Authority's Property - Development works to pitch must be carried out within [REDACTED] or as soon as thereafter from date of Development Agreement. - Work to pitch is expected to start TBC - Completion of the Development Works which includes the construction of a 3G Pitch and ancillary works are all in accordance with drawings and specification that have been approved by Planners. - Once development of land has been completed [REDACTED] [REDACTED] [REDACTED] - Floodlights costs for the (installation /maintenance /running) will be a [REDACTED] to Lisburn and Castlereagh City Council. - <u>Rights of Way – Common area for parking and access road, percentage split set up between the EA and LCCC for Maintenance should be as per Traffic Assessment (TAF).</u> - Lisburn and Castlereagh City Council will be responsible for the, procurement management and delivery of the Project within budget to include: the design and Plate Test for the 3G Pitch - EA would require there to be inclusion within the agreement that the Minor Capital Service team be involved in design development, any meetings with the School, review of proposals and sign-off prior to submission. - Lisburn and Castlereagh City Council will have key holder responsibilities including allocation of keys
--	---

	<ul style="list-style-type: none">- Lisburn and Castlereagh City Council or its appointed agents will be responsible for securing the facility after usage in evening /weekends.- Lisburn and Castlereagh City Council will be responsible for [REDACTED] [REDACTED] [REDACTED].- Licence agreement to include areas covered in previous Licence agreement to confirm with new percentage terms.- [REDACTED] [REDACTED]
--	--

DOCUMENT 9

THE SOUTH EASTERN EDUCATION AND LIBRARY BOARD

-TO-

LISBURN CITY COUNCIL

LICENCE



THIS AGREEMENT made the ¹⁶ day of *June* Two Thousand and Three

1 PARTICULARS

In this Agreement the following expressions shall have the following meanings:

- 1.1 THE LICENSOR** The South Eastern Education and Library Board having its principal office at Grahamsbridge Road, Dundonald, Belfast BT16 2HS
- 1.2 THE LICENSEE** Lisburn City Council having its principal office at Island Civic Centre, The Island, Lisburn BT27 4RL
- 1.3 THE PREMISES** The land and buildings situate and known as Laurelhill Community College, Lisburn, County Antrim shown more particularly on Plan No. 1 annexed hereto surrounded by a red line.
- 1.4 THE FACILITIES** The parcel of land shown more particularly on Plan No. 2 annexed hereto surrounded by a red line on which an astro turf pitch and changing pavilion have been erected.
- 1.5 THE ACCESS WAYS** The paths and road of the premises shown hatched green on Plan No. 2 annexed hereto the use of which is necessary for obtaining access to and egress from the Facilities or such

of them as affords absolute access and egress as above and as the Licensor may from time to time acting reasonably designate on 28 days notice to the Licensee.

1.6 CAR PARK

The car park forming part of the Premises shown edged in green on Plan No. 2 annexed hereto.

1.7 LICENCE PERIOD

1st November 2001 to 31 October 2022
(subject to clause 5.8 hereof)

1.8 LICENCE FEE

██████████ per annum if demanded

1.9 THE COMMUNITY CORE PERIODS (LICENSEE)

5.00 p.m. to 10.30 p.m. Monday to Friday
9.00 a.m. to 10.30 p.m. on Saturdays
9.00 a.m. to 10.30 p.m. during Laurelhill Community College Holidays excluding Sundays

2 LICENCE

WHEREAS the Licensor as owner of the Premises wishes to enter into this agreement to facilitate making the Facilities available during the Community Core Periods for use by the local community and sports clubs in recognition of Lottery Sports Fund and the Licensee making available financial support

AND WHEREAS the Licensee has primary responsibility for the provision of leisure facilities in the Lisburn area for use by and for the benefit of the

community and is desirous of entering into this agreement in furtherance of that responsibility

AND WHEREAS both the Licensor and Licensee wish to promote shared community and sports club use of the facilities

AND WHEREAS it is understood that the Licensor and Licensee shall have the authority to delegate responsibility for the management of the Facilities to an Executive Committee

AND WHEREAS it is agreed that staff employed by the Licensee shall be permitted access to the Facilities for a reasonable period both before and after the Community Core Periods to allow for handover of the Facilities

Subject to Clauses 3 and 4 the Licensor gives the Licensee the right (in common with the Licensor and all others authorised by the Licensor) to use for the Licence period

- 2.1 the Facilities during the Community Core Periods for the benefit of the local community and sports clubs and to make the appropriate charging arrangements
- 2.2 the Access Ways for the purpose of access to and egress from the Facilities and the Car Park for the benefit of the Licensee, its servants, agents and invitees and members of the public using the Facilities.

3 LICENSEE'S UNDERTAKINGS

The Licensee agrees and undertakes:

3.1 To pay the Licensor:

3.1.1 The Licence Fee (if demanded) as provided for by Clause 1.8

3.1.2 [REDACTED] of the costs which the Licensor reasonably incurs complying with its obligations under Clause 4.6.(insurance)

3.1.3 [REDACTED] of all rates chargeable in respect of the Facilities payable on year.

3.1.4 All charges for electricity, gas, telephone, water and other services if any supplied to or used on the Facilities throughout the term in respect of the Licensee's use of the Facilities during the Community Core Periods save those attributable to the Licensor's use and enjoyment of the Facilities

3.1.5 Subject to clause 4.5 hereof, [REDACTED] of the costs which the Licensor reasonably incurs complying with its obligations under Clause 4.2. (maintaining and repairing the Facilities)

3.1.6 Subject to clause 4.5 hereof, [REDACTED] of replacement costs hereof of the synthetic carpet/floodlight costs

3.2 Not to bring any furniture, equipment, goods or chattels onto the Facilities without the consent of the Licensor (such consent not to be unreasonably withheld or delayed) save as may be necessary for the exercise of the rights given in Clause 2.

3.3 To keep the Facilities clean and tidy and clear of rubbish and to leave the same in a clean and tidy condition at the end of each Community Core Period and not to obstruct the Access Ways or cause the same to become dirty or untidy nor to leave any rubbish on them.

3.4 Not to use or permit the Facilities to be used other than for leisure facilities.

- 3.5 Not to display any signs advertisements or notices at the Facilities without the prior written consent of the Licensor and without prejudice to the generality of the foregoing the Licensee shall not display advertisements or notices of a political nature or those which are contrary to public policy or good taste and the decision of the Licensor as to the interpretation of these limitations shall be final and conclusive. The Licensor reserves the right to insist on the removal of any advertisement which it regards as contrary to the public interest.
- 3.6 Not to use the Facilities in such a way as to knowingly cause any nuisance, damage, disturbance, material inconvenience or material interference to the Facilities or adjoining or neighbouring property.
- 3.7 Not to do any act matter or thing which would or might constitute a breach of any statutory requirement affecting the Facilities or which would or might vitiate in whole or in part any insurance affected in respect of the Facilities from time to time.
- 3.8 To indemnify the Licensor and keep the Licensor indemnified against all losses, claims, demands, actions, proceedings, damages, costs or expenses or other liability arising from :
- 3.8.1 any breach of any of the Licensee's undertakings contained in this Clause;
 - 3.8.2 the exercise or purported exercise of any of the rights given in Clause 2; and
 - 3.8.3 Any damage to property, real or personal and any injury to persons including injury resulting in death arising out of or in the course of or in connection with this agreement

except in any case in so far as such liability arises due to any act of neglect of the Licensor, its servants agents or invitees.

3.9 Without prejudice to its liability to indemnify the Licensor under this Clause the Licensee shall throughout the Licence Period:-

3.9.1 Maintain such insurances as are necessary to cover the legal liability of the Licensee in respect of the matters specified in Clause 3.8 in the amount of not less than [REDACTED] in respect of any one claim the number of claims to be unlimited.

3.9.2 on reasonable request (and not more than once in any year), produce to the Licensor documentary evidence that the insurances required under this Clause are properly maintained.

3.10 To use reasonable endeavours to ensure that the Facilities or any part thereof are not used for any political or religious purpose

3.11 Not to impede in any way the Licensor or its officers, servants or agents in the exercise of the Licensor's rights of possession and control of the Premises and every part of the Premises.

3.12 Not to allow to pass in the sewers, streams or watercourses serving the facilities any noxious or deleterious effluent or other substance which may cause an obstruction in or damage the said sewers drains or watercourses and in the event of such obstruction or damage to make good such damage to the reasonable satisfaction of the Licensor

- 3.13 To ensure that the Facilities are properly secured and adequately supervised during Community Core Periods and to provide to the Licensor the name of a member of the Licensee's staff who shall have responsibility as keyholder for the Facilities during the Community Core Periods only
- 3.14 To leave the facilities properly secured at the end of each Community Core Period
- 3.15 Not to carry out any alteration to the Facilities without the prior consent in writing of the Licensor such consent not to be unreasonably withheld or delayed
- 3.16 (i) On the expiration or earlier determination of the Licence Period quietly to yield up the Facilities (together with all additions and improvements to the facilities and all fixtures which during the Licence Period may be fixed or fastened to or upon the Facilities other than Licensee's fixtures and fittings removable by the Licensee) repaired cleaned and kept in accordance with the Licensee's covenants contained in this Licence.
- (ii) If so reasonably requested by the Licensor to remove from the Facilities all the Licensee's belongings - that is to say trade fixtures and fittings and all notices and signs bearing the name of or otherwise relating to the Licensee; and
- (iii) To make good to the reasonable satisfaction of the Licensor all damage to the Facilities resulting from the removal of the Licensee's belongings from the Facilities.

4 LICENSOR'S OBLIGATIONS

The Licensor hereby covenants with the Licensee :

- 4.1 That the Licensee paying the licence fee hereby reserved and observing and

performing the undertakings contained in Clause 3 contained shall be permitted to use the Facilities during the term hereby granted without any interference by the Licensor or any persons rightfully claiming under or in trust for it.

- 4.2 From time and at all times well and substantially to repair and maintain the Facilities and to keep the same in good and substantial repair and condition
- 4.3 To comply in all respects with the provisions of all statutes, orders and instruments pursuant to them for the time being in force and the requirements of any competent authority relating to the Facilities or anything done in or upon them and to indemnify the Licensee against all actions, proceedings, claims or demands which may be brought or made by reason of any default in compliance with such statutes, orders or requirements
- 4.4 To keep the Facilities clean and tidy and clear of rubbish and to leave the same in a clean and tidy condition at the end of each period of use by the Licensor and not to obstruct the Access Ways or cause the same to become dirty or untidy nor to leave any rubbish to them
- 4.5 In relation to clauses 3.1.5 and 3.1.6 hereof the Licensor shall consult with the Licensee prior to any works of maintenance or replacement being undertaken with a view to agreeing such costs with the Licensee save in the case of an emergency
- 4.6 To keep insured at all times throughout the Licence Period the Premises and the Facilities in such a sum as represents the full reinstatement cost of rebuilding the Premises and the Facilities and all fixtures of an insurable nature against loss or damage by the usual commercial risks and if the whole or any part of the Premises or the Facilities shall be destroyed or damaged so as to

render the whole or part of the Facilities unfit for occupation or use then the Licensor will with all due diligence apply the monies received for that purpose by virtue of the policy of insurance towards the rebuilding, repairing and reinstating of the Facilities with all convenient speed.

5 GENERAL

- 5.1 The rights granted in Clause 2 shall determine (without prejudice to the Licensor's rights in respect of any breach of the undertakings contained in Clause 3) immediately on notice given by the Licensor at any time following failure to commence to remedy within one month of written notice any breach by the Licensee of its undertakings contained in Clause 3.
- 5.2 Notwithstanding anything hereinbefore contained in the event that the Facilities at any time require major capital expenditure resulting from damage by insured risk (in respect of which a substantial part of reinstatement monies are not available from the relevant insurers) malicious damages fair wear and tear or for any other reason this Agreement shall come to an end and be determined without prejudice to any outstanding rights obligations or liabilities of either of the parties hereto arising prior to the date of such determination. In which event any reinstatement monies paid in respect of the Facilities shall be shared between the Licensor and Licensee pro rata according to their respective interests in the Facilities and taking into account any capital contributions made in respect of the Facilities.
- 5.3 The benefit of this Licence is personal to the Licensee and is not assignable save to any statutory successor of the Licensee to whom the benefit of this Licence may be assigned without the consent of the Licensor

- 5.4 The Licensor gives no warranty that the Premises are legally or physically fit for the purposes described in Clause 2 subject always to the Licensor's obligations contained in Clause 4.
- 5.5 The Licensor shall ensure that the terms of this Licence shall bind any successors in title of the Licensor to the Premises
- 5.6 The Licensor shall not be liable for the death of or injury to or for damage to any property of or for any losses, claims, demands, actions, proceeds, damages, costs or expenses or other liability incurred by the Licensee in the exercise or purported exercise of the rights granted by Clause 2 unless same should be occasioned by any act neglect default or negligence of the Licensor its servants agents or licensees
- 5.7 If the Licensee is desirous of taking a new Licence of the Facilities after the expiration of the Licence Period hereby granted and if they deliver to the Licensor notice in writing no less than 6 months before the expiration of the Licence Period of their desire for a new Licence then the Licensor shall at or before the expiration of the Licence Period hereby granted if there is no subsisting breach of any of the Licensee's obligations under this present Licence grant to the Licensee a new Licence of the Facilities for a further period of ■ years to commence on the 1st November 2022 at the Licence Fee of ■ per annum if demanded and otherwise on the same terms and conditions as are contained in this Licence save and except this condition for renewal.
- 5.8 If at any time hereafter any dispute difference or question shall arise between the Licensor and the Licensee touching the construction meaning or effect of any clause within this agreement or the rights or liabilities of the Licensor and Licensee respectively under this agreement or otherwise howsoever in

relation to the Facilities then in such case unless herein otherwise provided every such dispute difference or question shall be referred to the determination of a single Arbitrator to be agreed upon by the parties or failing agreement to an Arbitrator nominated by the President of The Law Society of Northern Ireland in accordance with the Arbitration Act 1996 and the decision of such Arbitrator shall be binding and conclusive on the parties hereto

- 5.9** All notices given by either party pursuant to the provisions of this agreement shall be in writing and shall be sufficiently served if delivered by and or sent by recorded delivery to the other party at its last known address.

IN WITNESS WHEREOF the COMMON SEAL of the Licensor and Licensee have hereunto affixed their hands and seals hereto the day and year first herein written.

PRESENT WHEN the COMMON SEAL :
of the Licensor was affixed hereto:

[Redacted Signature]

CHAIRMAN

[Redacted Signature]

CHIEF EXECUTIVE

PRESENT WHEN the COMMON SEAL
of the Licensee was affixed hereto:-

[Redacted Signature]

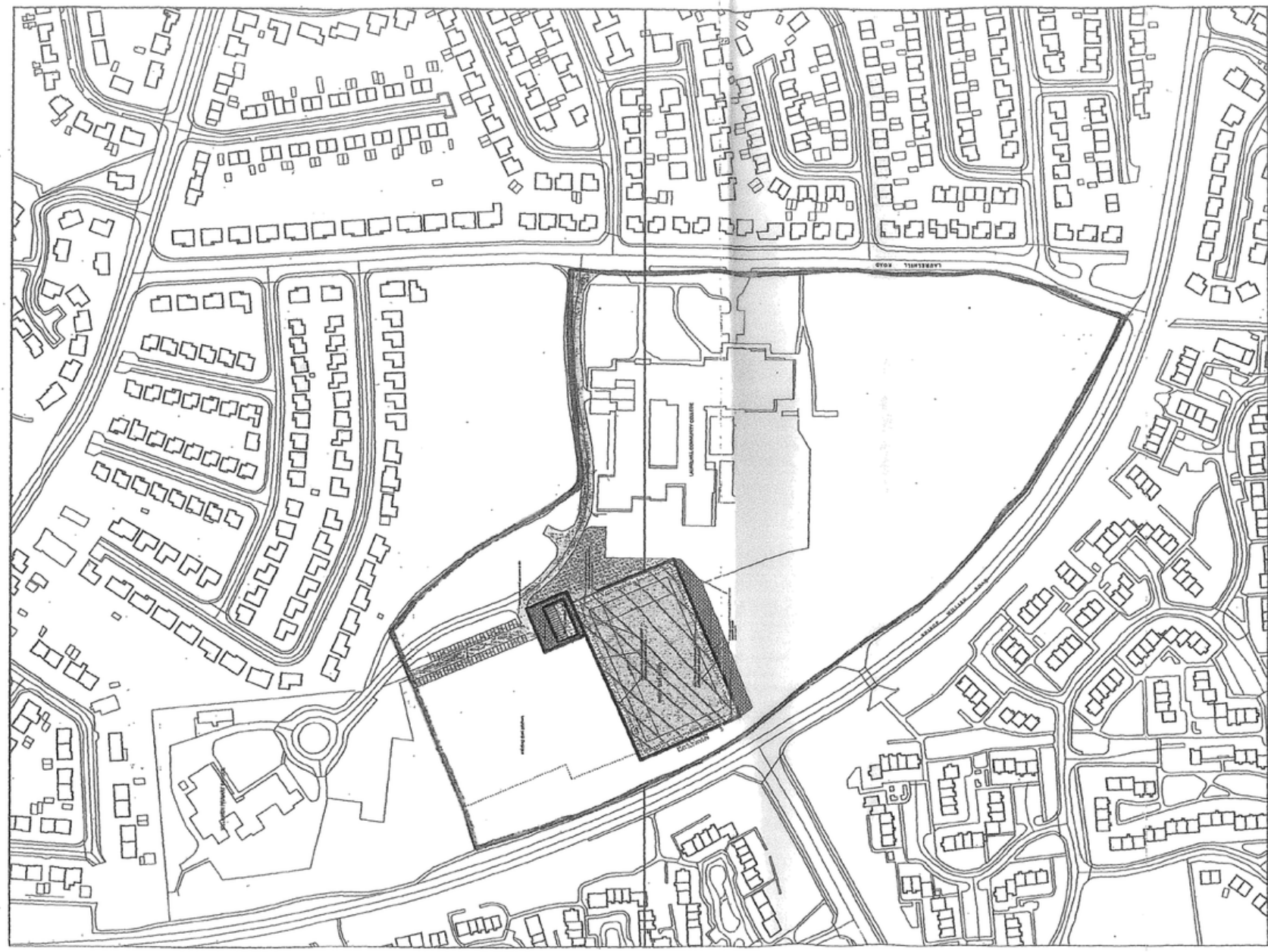
MAYOR

[Redacted Signature]

CHIEF EXECUTIVE



PLAN 1.



proposed synthetic sports pitch and changing pavilion at

Laurelhill Community College Lisburn LOCATION PLAN 1:1000

PLAN 1.

PLAN 2.

